

Curriculum Vitae Paul Spaans

Name	Paul Spaans
Birth date	August 15th, 1970
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Company name	Finance On Demand
Start date	2005
Chamber of Commerce	39089900
VAT number	NL 1815.89.928.B01
Website	www.financeondemand.nl

Education	1999 - 2003	Graduate Business School, University of Amsterdam Graduated in Business Economics
	1997 - 1998	APICS (logistics)
	1992 - 1996	Business School of Economics, Utrecht
	Till 1992	High school

Courses	2008	US GAAP training
	2003 - 2004	Leadership Entry Program (IBO Zeist)
	2002	Professional Management Skills
	2001	Interim Leadership
	2001	Acquisition

Professional skills	<ul style="list-style-type: none">▪ Setup financial function▪ Manage finance department▪ Support merger, acquisition and turnaround management▪ Setup planning & control▪ Prepare Forecasts (Budgets, Targets, Outlooks, Cash forecasts)▪ Prepare (consolidated) annual reports▪ Prepare management reports▪ Optimize internal control▪ Setup accounting system▪ Review business plans and investments▪ Income tax and VAT declarations
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Personal skills	<ul style="list-style-type: none">▪ Result driven▪ Organisational sensitive and strong communicator▪ Driven and taker of initiatives▪ Analytical
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Languages	Dutch (Native) English (Fluent)
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Software knowledge

- General MS Excel, MS Powerpoint, MS Access
- Specific Baan, Oracle Finance, CODA, SAP, Afas, Cash, IBS Consist, Exact, Hyperion, Clime

Job experience

2009 – Now Company: **SKOL Kinderopvang B.V.**
Role: **Controller (reporting to general manager)**
Sector: Social services

Responsibilities:

- Setup financial function
- Manage accounting team (2 fte)
- Setup monthly reporting package (including Cash forecast)
- Prepare annual reports (conform Dutch GAAP)
- Audit
- Income tax declaration
- Prepare annual budget

Specific tasks:

- Support M&A process
 - Standardize headcount
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2007 – 2009 : Company: **Chellomedia Benelux B.V.**
Role: **Business Unit Controller (member MT business unit)**
Sector: Media (pay tv)

Responsibilities:

- Prepare forecasts; Annual budget and reforecasts (P&L, Balance sheet and Cash flow)
- Prepare management reports; monthly report of P&L, Balance sheet and cash flow including variance analysis and discuss it with senior management
- Prepare position papers; apply accounting principles (US GAAP) to specific transactions (revenue recognition, gross nett accounting, barter deals, impairment test, accounting for broadcasters)
- Check and optimize internal control
- Prepare management reports for BUMA/SENA

Specific tasks:

- Project manager implementation new accounting system for royalties; Prepare project plan, setup business requirements, setup system requirements, select software supplier

2005 – 2007 : Company: **Van Dijk Educatie B.V.**
Role: **Controller (reporting to CFO)**
Sector: Publishing

Responsibilities:

- Manage controlling department (1 fte)
- Prepare annual budget and long range plan
- Prepare cash flow forecasts
- Analyse revenue and gross margin
- Accounting rental stock
- VAT accounting
- Supporting preparation annual report
- Internal control
- Internal auditing

Specific tasks:

- Business analyst Baan software implementation (logistics and financial modules)
 - Write and review procedures
 - Design, setup and testing general ledger
 - Administrative integration logistic and financial departments

2003 – 2005 : Company: **Gouden Gids B.V.**
Role: **Management Accountant (high potential)**
Side role: **Member finance committee Central Works Counsel VNU N.V.**
Sector: Publisher (yellow pages)

Responsibilities:

- Budgeting
- Prepare management reports
- Internal control

Specific tasks:

- Review finance policy VNU as a member of CWC
- Select new accounting system
- Setup ESF-administration

1999 – 2003 : Company: **PriceWaterhouseCoopers N.V.**
Role: **Senior Finance Specialist**
Sector: Management consultancy

***Executed projects during the period 1999 till 2003
for the following customers:***

2003 : Company: **Landwell B.V.**
Role: **Administrator**
Sector: Advocacy
Duration: 5 months

Responsibilities:

- Prepare annual report
 - Improve internal control
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2003 : Company: **Stichting Volksbond Amsterdam**
Sector: Semi Government
Duration: 1 month

Responsibilities:

- Prepare annual report
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2003 : Company: **Stichting Regionaal Opleidingen Centrum Oost-Nederland**
Role: **Policy Advisor**
Sector: Semi Government (education)
Duration: 4 months

Responsibilities:

- Prepare annual report

Specific tasks:

- Setup divisional profitability analysis
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2002 : Company: **Stichting Regionaal Opleidingen Centrum Utrecht**
Role: **Policy Advisor**
Sector: Semi Government (education)
Duration: 1 year

Responsibilities:

- Prepare consolidated annual report and coordinate process
- Internal auditing and internal control
- Prepare management reports

2001 : Company: **PriceWaterhouseCoopers N.V.**
Role: **Industry Group Controller (reporting to partner)**
Sector: Management consultancy
Duration: 9 months

Responsibilities:

- Managing accounting team (2 fte)
- Prepare management reports
- Budgetting
- Internal control

2001 : Company: **Makro Cash & Carry B.V.**
Role: **Assistant Controller**
Sector: Wholesaler
Duration: 3 months

Responsibilities:

- Prepare consolidated annual report
- Prepare management reports

2000 : Company: **Stichting Regionaal Opleidingen Centrum Utrecht**
Role: **Finance Manager/Group controller (reporting to CFO)**
Sector: Semi Government (education)
Duration: 8 months

Responsibilities:

- Prepare consolidated annual report
- Prepare management reports
- Income tax declaration

Specific tasks:

- Write accounting manual

2000 : Company: **Stichting Regionaal Opleidingen Centrum Utrecht**
Role: **Manager Finance (reporting to BU Manager)**
Sector: Semi Government (education)
Duration: 2 months

Responsibilities:

- Managing accounting team (7 fte)
- Prepare annual report
- Carving out financial administration business unit

1999 – 2000 : Company: **Roccade Industrious B.V.**
Role: **Business Unit Controller**
Sector: IT Consultancy
Duration: 8 months

Responsibilities:

- Prepare annual report
- Integration financial administrations business units

1998 – 1999 : Company: **Cognos B.V.**
Role: **Assistant Controller**
Sector: Information Technology

Responsibilities:

- Financial administration Dutch office
- Financial administration Italian office

1996 – 1998 : Company: **TXbase systems B.V.**
Role: **Consultant**
Sector: Information Technology

Responsibilities:

- Implement ERP system

Specific tasks:

- Consultancy
- Programming
- Give demonstrations and workshops

1993 – 1996 : Company: **TXbase systems B.V.**
Role: **Administrator**
Sector: Information Technology

Responsibilities:

- Financial administration

1992 – 1993 : Company: **Biobottom benelux B.V.**
Role: **Administrator**
Sector: Diaper service

Responsibilities:

- Financial administration

Specific tasks:

- Setup financial administration (Exact software implementation)